



**MINUTES OF THE SPECIAL MEETING OF THE
MONTGOMERY COUNTY VETERANS SERVICE COMMISSION
March 22, 2021 at 1:00PM**

I. CALL TO ORDER

President Hays called the meeting to order at 12:58 p.m. at 627 Edwin C. Moses Boulevard, 4th Floor, East Medical Plaza, Dayton, Ohio 45417.

II. ROLL CALL

Secretary Fried took the roll call.

| <u>Commissioners*</u> | <u>Present</u> | <u>Excused</u> |
|-------------------------------------|----------------|----------------|
| Jerry Hays, President | X | |
| Federico Rojas, Jr., Vice President | X | |
| William Fried, Secretary | X | |
| Jim Dare, Commissioner | X | |

Staff members present: Kim Frisco, Executive Director, and Dan Semsel, Deputy Director.

III. PLEDGE OF ALLEGIANCE

President Hays led the Pledge of Allegiance and asked for a moment of silence.

IV. PRESCHEDULED PRESENTATIONS

None.

V. PUBLIC COMMENTS

None.

VI. NEW BUSINESS

- a) The Executive Director reported that she has not heard back from Elaine Herrick on the offer for the Veterans Treatment Court Mentor Coordinator position.
- b) The commission interviewed the last of the candidates for the Administrative Officer position. Amy Jackson, was initially scheduled and did not come in due to a bad reaction to the COVID vaccination. After the interview, the Executive Director provided the results of all the reference checks conducted.
- c) Commissioner Rojas moved and Secretary Fried seconded a motion to go into executive session at

1:47 p.m. to discuss personnel matters relating to the recent interviews and the reference checks on all the external candidates interviewed, including Amy Jackson.
All commissioners vote Aye.

| <u>Commissioners</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|-------------------------------------|------------|------------|----------------|
| Jerry Hays, President | X | | |
| Federico Rojas, Jr., Vice President | X | | |
| William Fried, Secretary | X | | |
| Jim Dare, Commissioner | X | | |

President Hays declared the motion approved as presented.

The Commission exited the executive session at 2:26 p.m. with the approval of all Commissioners.

- d) Secretary Fried moved and Commissioner Dare seconded a motion to offer the Administrative Officer position to Bryan Suddith. The Commissioners discussed the appropriate salary range to offer. After a brief discussion the motion passed with all commissioners voting Aye.

| <u>Commissioners</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|-------------------------------------|------------|------------|----------------|
| Jerry Hays, President | X | | |
| Federico Rojas, Jr., Vice President | X | | |
| William Fried, Secretary | X | | |
| Jim Dare, Commissioner | X | | |

President Hayes declared the motion approved as presented. The Deputy Director and Director were asked to leave the meeting during the executive session. The executive session officially ended at 2:13 p.m.

- e) The commissioners discussed the fact that we still have not heard back from Elaine Herrick. We decided to have the Executive Director inform Judge Atkins again and set up interviews with the next four candidates for the Mentor Coordinator position.
- f) We discussed the funding process and forms to get Memorial Day Flags and markers funded for all the posts by Montgomery County.
- g) The Commission agreed that the April 14, 2021 regular meeting will start at 11:00 a.m.

VII. OLD BUSINESS

None.

VIII. MANAGEMENT REPORT

None.

IX. COMMISSIONER REPORTS

None.

X. ADJOURNMENT

The meeting adjourned at 2:46 p.m.

Jerry Hays, President

James Dare, Commissioner

Federico Rojas, Jr., Vice President

William Fried, Secretary