



**Meeting Minutes of the
Montgomery County Veterans Service Commission
December 13, 2023 at 10:00 AM**

I. Call to Order

President Jerry Hays called the meeting to order at 10:00 a.m. at 627 Edwin C. Moses Boulevard, 4th Floor, East Medical Plaza, Dayton, Ohio 45417.

II. Roll Call

Bryan Suddith called the roll.

<u>Commissioners</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Jerry Hays, President	X		
William Fried, Vice President	X		
James Dare, Secretary	X		
Michael Howley, Commissioner	X		
John Theobald, Commissioner	X		

Staff members present:

- Kim Frisco, Director
- Bryan Suddith, Deputy Director
- Stacy Schulte, Clerical Support Specialist

III. Pledge of Allegiance

Commission President Jerry Hays led the Pledge of Allegiance and the Commission observed a moment of silence.

IV. Approval of Minutes

November 8, 2023

Commissioner Fried moved to approve the November 8, 2023 minutes. Motion seconded by Commissioner Dare.

One notation of a typo. Corrected.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		

William Fried, Vice President	X
James Dare, Secretary	X
Michael Howley, Commissioner	X
John Theobald, Commissioner	X

Motion passed unanimously 5-0.

December 6, 2023 Special Meeting Minutes

Commissioner Fried moved to approve the December 6, 2023 minutes. Motion seconded by Commissioner Theobald.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
William Fried, Vice President	X		
James Dare, Secretary			X
Michael Howley, Commissioner	X		
John Theobald, Commissioner	X		

Motion passed unanimously 4-0.

V. Public Comments

- a) Debbie Coleman-McGraw introduced herself and presented her case to the commission. Revisited the incident of 2020 and her lifetime ban from services with the commission. Said she has been evicted and is seeking assistance.

Stated that the facts around the 2020 suspension are in dispute.

Commissioner Theobald moved to enter in executive session per per 122.22 G 5 (Matters required to be kept confidential by federal law or regulations or state statutes) to discuss this veterans appeal
Commissioner Fried seconded the motion.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
William Fried, Vice President	X		
James Dare, Secretary	X		
Michael Howley, Commissioner	X		
John Theobald, Commissioner	X		

President Hays declared the motion approved. 5-0

Executive Session at 10:15 a.m.

The commission exited executive session at 10:40 a.m.

Commissioner Fried addressed the Veteran and stated that the commission wants to reverse the ban. Commissioner Fried asked the Veteran if she was employed and the Veteran stated she was not working. She stated that she is currently in the process of moving out and needs assistance.

Commissioner Howley moved to conditionally reverse the lifetime ban with the following

conditions:

- Must visit VA Homeless Program with referral from MCVSC.
- Attend the January financial literacy class in this office.
- Must meet with JFS DVOP office with Chris Smith.

Commissioner Dare seconded the motion:

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
William Fried, Vice President	X		
James Dare, Secretary	X		
Michael Howley, Commissioner	X		
John Theobald, Commissioner	X		

President Hays declared the motion approved. 5-0

VI. Old Business

- a) Consideration of Soldiers and Sailors Financial Assistance for period November 1 – November 30, 2023

Commissioner Fried moved to approve, Commissioner Theobald seconded the motion.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
William Fried, Vice President	X		
James Dare, Secretary	X		
Michael Howley, Commissioner	X		
John Theobald, Commissioner	X		

President Hays declared the motion approved. 5-0

VII. New Business

- a) Nominations of Officers

Howley nominated Hays for President.
Fried nominated Theobald for Vice President
Dare nominated Fried as Secretary

Howley moved to accept the above slate as nominated and Fried seconded the motion:

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
William Fried, Vice President	X		
James Dare, Secretary	X		
Michael Howley, Commissioner	X		
John Theobald, Commissioner	X		

President Hays declared the motion approved. 5-0 and the slate will be formalized with a vote if there are changes in January.

b) Personnel Matter

Commissioner Hays presented to the commission the need to complete a performance evaluation of the Executive Director by 31 December. Executive Director spoke briefly about the success of the staff over the last year.

Commissioner Theobald moved to enter executive session for purposes outlined in ORC 121.22 G (1), to discuss employee compensation. Commissioner Fried seconded the motion.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
William Fried, Vice President	X		
James Dare, Secretary	X		
Michael Howley, Commissioner	X		
John Theobald, Commissioner	X		

President Hays declared the motion approved. 5-0

Commission entered executive session at 10:59 a.m.

Commission exited executive session at 11:16 a.m.

VIII. Management Report

- Executive Director Kimberly Frisco presented reports from Staff
 - Reported that Miami County VSC Executive Director expressed her appreciation for the services of both Donald North and Christine Coleman.
 - 12/13 the staff and VSC committee will interview 6 candidates
 - Presented an update on staffing levels. She communicated the need to add a social worker/case manager to the team in 2024. One other vacancy still exists in the role of Administrative Officer.
- Steven Strain presented the legal report.
 - New VSO and Mentor Coordinator is in place and leading mentors.
 - Presented his written report.
 - Today was a graduation for one VTC client.

Commissioner Theobald moved to grant permission to the Personnel committee and staff to make a final selection and make an offer of employment. Commissioner Fried Seconded the motion.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
William Fried, Vice President	X		
James Dare, Secretary	X		
Michael Howley, Commissioner	X		
John Theobald, Commissioner	X		

President Hays declared the motion approved. 5-0

Commissioner Theobald moved to authorize staff to coordinate and purchase airfare on behalf of a Veteran involved in the Treatment Court from Dayton Ohio to a treatment facility chosen by the VA in an amount not to exceed \$1,000.00 seconded by Commissioner Howley.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
William Fried, Vice President	X		
James Dare, Secretary	X		
Michael Howley, Commissioner	X		
John Theobald, Commissioner	X		

President Hays declared the motion approved. 5-0

- Bryan Suddith presented the Budget, Outreach, and Transportation reports.
 - Presented the written Outreach report for November.
 - Aldi Gift program and coat update given.
 - 234 cards and 210 coats distributed.
 - Transportation Report
 - Presented as written by Transportation Coordinator
 - 255 client appointments in November.
 - Average ride cost was \$27.42
 - Productivity and Budget Report
 - Presented as written by Bryan Suddith
 -
- Commissioner Howley moved to authorize a one time pay to all staff in the amount of \$800 per. An amendment was offered by Commissioner Fried to \$1000.00 per. Commissioner Theobald seconded the amended motion of \$1000.00. This is contingent to be offered to all staff with the prior approval of the bargaining unit previously agreed to.

<u>Commissioners</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jerry Hays, President	X		
William Fried, Vice President	X		
James Dare, Secretary	X		
Michael Howley, Commissioner	X		
John Theobald, Commissioner	X		

President Hays declared the motion approved. 5-0

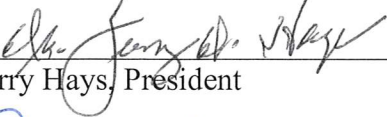
IX. Commissioners' Reports

1. Commissioner Hays –
2. Commissioner Fried – VVA awarded the final \$1000 scholarship recently. Applications will begin in the first of the year for the next round. Reported that he has been selected for re-appointment for another 5 year term. Commissioner Fried was elected Regional President of the Ohio State Veteran Service Commissioners Association.
3. Commissioner Dare – No report

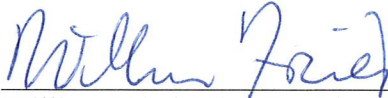
4. Commissioner Theobald – Shared conversations about the impact of Ohio State Issue 2 of posts and canteen. Commissioner Theobald suggested a new approach for marketing of the Dental Program.
5. Commissioner Howley – 3 VFW posts, Bellbrook, Kettering and Beavercreek are continuing their holiday meal program through the end of the year. The VFW is working closely with the VA to distribute these holiday meals to veterans in need.

X. Adjournment

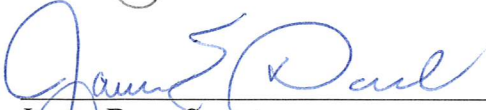
The meeting adjourned at p.m.



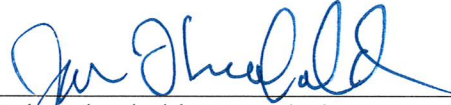
Jerry Hays, President



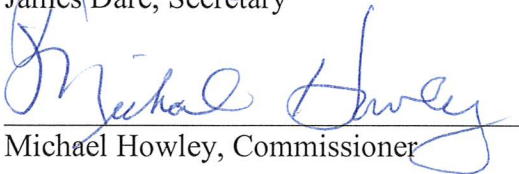
William Fried, Vice President



James Dare, Secretary



John Theobald, Commissioner



Michael Howley, Commissioner